

FIRE PREVENTION PRACTICE #2.6

July 15, 1999

TO: All Fire Prevention Personnel

FROM: Steve Zaccard, Fire Marshal

SUBJECT: DELINQUENT SMOKE DETECTOR AFFIDAVITS

"THIS PRACTICE IS TO SERVE AS A PROCEDURAL GUIDE FOR YOU TO FOLLOW. EXCEPTIONS TO THIS PRACTICE SHALL BE APPROVED BY THE FIRE MARSHAL THROUGH YOUR SUPERVISOR".

It has come to my attention that we do not always receive the required signed Residential Smoke Detector Affidavit (SDA) with payment of the CofO fee.

If the SDA is not submitted, the computer reads a violation and will not print the letter #1 and certificate even when all the violations are corrected and the fee is paid. In short, the property will never come up for inspection again!

Failure to submit the required signed Smoke Detector Affidavit is a violation of the Saint Paul Legislative Code Section 39.02(c).

In order to correct this problem, we will be printing a monthly list of delinquent SDA similar to the delinquent fee list, except it is expected to be much shorter. Residential Supervisor will distribute the lists.

Upon receipt of the list, inspectors must take corrective action to either:

1. Contact the owner and receive a signed SDA, or
2. Issue a citation to the owner for violation of SPLC 39.02(c).

cc: Gary Trudeau, Cindy Mentis

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